**UNIVERSITY AT BUFFALO SCHOOL OF LAW**

**EXPERENTIAL LEARNING**

**CONFLICTS OF INTEREST INVENTORY AND ACKNOWLEDGMENT**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***The information you provide here will help you, faculty, staff and/or field supervisors to identify any actual or potential conflicts of interests that would jeopardize the confidentiality and loyalty you owe to your prospective clinic, externship, practicum or judicial externship placement. Please take your time to answer these questions thoughtfully and completely.***

***(Attach additional sheets if necessary).***

1. Are you now working or volunteering, or have you worked or volunteered for a law firm, legal services office, corporation legal department, governmental agency, judge, hearing examiner, or in the securities industry (legal or non-legal) prior to enrolling in the Clinical and/or Externship Program? Yes  No 

If yes, where are you working/have you worked? [List all, starting with most recent and providing dates, locations and types of matters worked on at each location]

1.

2.

3.

1. Are you planning on being employed or volunteering at any office in any of the categories listed in question #1 during your clinic, practicum and/or externship semester? Yes  No 

If yes, where will you be employed or volunteering? [List all, including locations and types of matters that will be worked on at each location]

1.

2.

3.

1. Are you planning on maintaining any other non-legal employment, board affiliation, or volunteer activity during your externship semester? Yes  No 

If yes, where will you be employed, serving as a board member, or volunteering? [List all, including locations and types of matters that will be worked on at each location]

1.

2.

3.

1. Please list any entities to which you have applied for future employment, including law firms, legal services offices, corporation legal departments, governmental agencies, judges, hearing examiners, or employers in the securities industry (legal or non-legal) which have progressed far enough into the interview/hiring process to constitute a potential conflict. You need not include a prospective employer from whom you have received either a “no-thank-you” letter or an offer of employment which you have declined. If, between now and the completion of your clinic, practicum and/or externship, you have contact with any other prospective employer not listed on this form which explores a potential employment relationship and could conflict with any of your work within the program, you must update this form to include that prospective employer.

1.

2.

3.

1. Are there any other personal, financial, or family interests that could present conflicts of interests for you at your proposed clinic, practicum, and/or placement(s)? If so, please identify them here.

1.

2.

3.

1. Have you been enrolled in the School of Law’s Clinical Program, Externship Program or a Practicum before? Yes  No 

If yes, please indicate the semester(s) in which you were enrolled (including summer sessions), and identify your clinic and/or externship program and placement below.

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**Conflicts of Interest**

I understand that if I work at any legally-related job in addition to my clinic, externship, practicum and/or judicial externship office, prior to starting my position, I must disclose the nature of that job to my supervisor at the clinic, externship, practicum and/or judicial externship AND I must disclose that I am working at a clinic, externship, practicum and/or judicial externship to my other job’s supervisor. I understand that I also must disclose this job to the Clinical Program Director and/or Externship Program Director at the University at Buffalo School of Law or to the professor who oversees my practicum, externship or judicial externship.

In addition, I understand that if there is even a mere possibility of a conflict of interest with my clinic, externship, practicum and/or judicial externship due to any job, personal or professional relationship, or any other reason, I must disclose that potential conflict to my clinic, externship, practicum and/or judicial externship supervisor immediately. **This is an ongoing obligation**. I also must disclose this potential conflict to the Clinical Program Director and/or Externship Program Director at the University at Buffalo School of Law or to the professor who oversees my practicum, externship or judicial externship.

***NOTE: YOU HAVE AN OBLIGATION TO UPDATE THIS FORM TO REFLECT ANY CHANGE IN CIRCUMSTANCES PRIOR TO YOUR BEGINNING WORK AT YOUR CLINIC, EXTERNSHIP, PRACTICUM AND/OR JUDICIAL EXTERNSHIP PLACEMENT AND/OR DURING THE SEMESTER(S) IN WHICH YOU ARE ENROLLED IN THE CLINIC, EXTERNSHIP, PRACTICUM AND/OR JUDICIAL EXTERNSHIP PROGRAM.***

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Date Signature

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Please Print Name